



TEXAS GENERAL LAND OFFICE
COMMISSIONER DAWN BUCKINGHAM, M.D.

OFFICE OF INTERNAL AUDIT
FISCAL YEAR 2024 AND 2025
ANNUAL INTERNAL AUDIT PLANS

RISK ASSESSMENT

The Office of Internal Audit has completed the Fiscal Year (FY) 2024 Annual Risk Assessment and forecasted audit plan for FY2025 for the agency. The risk data was obtained from management interviews regarding activities conducted and administered within their divisions and across the agency. Internal Audit considered management's interest based on input from the Commissioner, Chief Clerk, and Deputy Land Commissioner. This assessment also incorporates data from the agency's strategic plan, appropriated budgets, and prior audit issues.

Auditable units and identified risks from the interviews were categorized according to twenty-one (21) risk factors and ranked based on inherent impact and inherent likelihood and the calculated inherent risk. The strength of existing controls was further calculated to identify a final residual risk score, which was considered in determining planned audits and developing the compiled and forecasted internal audit plans. Identified risks were categorized according to the following risk factors:

1. Governance and Oversight
2. Contract Management and Monitoring
3. Financial
4. Regulatory Compliance
5. Information Security
6. Data Integrity
7. Change Management
8. Operational Controls
9. Public Exposure & Sensitivity
10. Extent of Outsourcing and Contracting
11. Third-Party Risks
12. Potential for Fraud, Waste, and Abuse
13. Management Controls
14. Documentation of Policies and Procedures
15. Appropriate Access
16. Supervision and Training
17. Business Continuity
18. Complexity of Operations
19. Data Reliability
20. Information Systems
21. Organizational Changes

During the risk assessment, the inherent impact, inherent risk, and the strength of existing controls were evaluated and further calculated to identify the residual risk of each risk category of each program area and their associated functions. Residual risk is the amount of risk not eliminated by controls and the exposure that remains after all the known risks have been considered or addressed.

Of the 21 risk categories evaluated, nine (9) were identified for consideration for audits included in the proposed audit plans based on the risk to the agency, current controls, and remaining residual risk. Figure A identifies the nine (9) risk categories and the percentage of coverage for each, per the proposed FY2024 and 2025 audit plans.

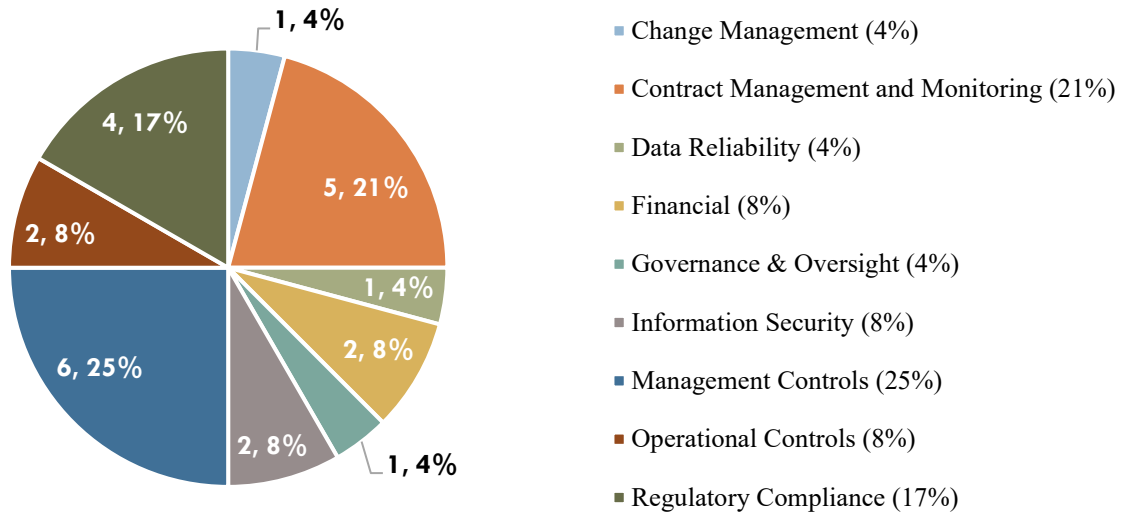
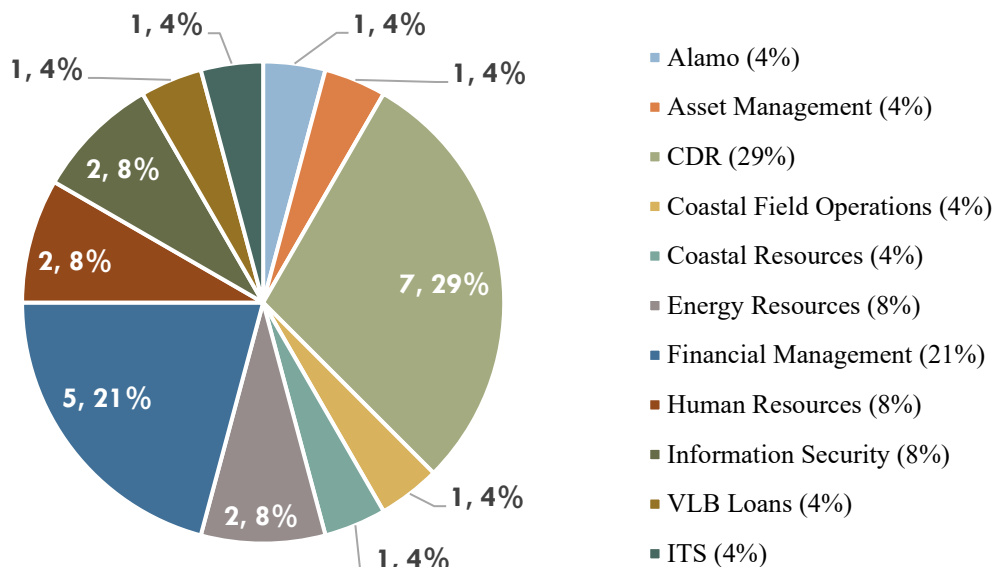


Figure B identifies the audit coverage provided by the FY2024 and projected FY2025 audit plans. In addition, the percent (%) of agency coverage per program area is provided.

Figure B: Audit Coverage for FY2024 and 2025 Audit Plans



ANNUAL AUDIT PLAN

The audit plan is designed to maximize the coverage of overall agency risks with available internal and external (contracted) resources. Each project provides the Audit Title, Division, Program Area, and Risk Category. The provided FY2024 plan also lists follow-up projects, other special projects, and annual reports that are part of our internal audit activities.

FY2024 AUDIT PLAN				
No.	Audit Title	Risk Category	Division(s)	Program Area(s)
1	Audit of Compliance with Texas Administration Code (TAC) 202	Information Security	Information Technology Services (ITS) Information Security	ITS Information Security
2	Audit of Travel Compliance	Regulatory Compliance	Financial Management	Cash & Data Management
3	Audit of Fixed Asset Inventory	Financial	Financial Management	Cash & Data Management
4	Audit of CDR Planning Studies Management	Contract Management and Monitoring	CDR	CDR
5	Audit of Financial Operations at the Alamo Complex	Operational Controls	Heritage Financial Management	Alamo Trust Inc.
6	Audit of VLB Bond Funds Management	Governance and Oversight	VLB	VLB Bond Funds Management
7	Audit of the Texas Integrated Grant Reporting (TIGR) System	Management Controls	CDR	CDR
8	Audit of the Operations of the Gulf Coast Protection District (GCPD)	Management Controls	Coastal Protection	Coastal Field Operations
9	Audit of the State-Run Housing Assistance Program (HAP)	Management Controls	CDR	CDR

FY2024 PLANNED FOLLOW-UP REVIEWS		
Audit Follow-Up Title	Division(s)	Program Area(s)
Audit of Compliance with Texas Administrative Code (TAC) 202 (2016)	Information Security Information Technology Services (ITS)	Information Security Integrated Services
Audit of Compliance with Texas Administrative Code (TAC) 202 (2019)	Information Security ITS	Information Security ITS
Audit of Vendor Management (2021)	Veterans' Land Board	Land and Housing
Audit of Agency Cloud Services Management (2021)	Information Security ITS Procurement	Information Security ITS Procurement
Audit of Program Contract Management Processes (2021)	ITS	ITS
Audit of Grant Compliance for CDBG-DR 2015/2016 Flood Programs (2022)	Community Development & Revitalization (CDR)	Grant Management City of Houston / Harris County
Audit of COVID-19 Funding Compliance (2022)	Financial Management VLB	Federal Finance Texas State Veteran Homes
Audit of Business Continuity Preparedness (2022)	ITS Human Resources	ITS Human Resources
Audit of the Administration of the Gulf of Mexico Energy Security Act (GOMESA) (2023)	Coastal Protection	Coastal Resources
Audit of Texas State Veterans Cemeteries Operations Contract Management (2023)	VLB	Texas State Veterans Cemeteries

FY2024 MANAGEMENT ASSISTANCE / SPECIAL PROJECTS	
Project Title	Division/Program Area
Internal Audit Quality Assurance Review	Internal Audit
Annual Risk Assessment and Internal Audit Plan	Internal Audit
Annual Report on Internal Audit (SAO)	Internal Audit
Annual Report on the Internal Audit Quality Assurance and Improvement Program	Internal Audit
Special Projects/Investigations	Internal Audit
Liaison for external audits and oversight entities (Federal and State)	Internal Audit
Management Assistance & Other Activities	Internal Audit

Proposed Forecasted FY2025 Audit Plan *(the following audits are provisional and may change due to rising risks, agency activities, and resources):*

FORECASTED FY2025 AUDIT PLAN				
No.	Audit Title	Risk Category	Division(s)	Program Area(s)
1	Audit of Reporting Compliance for the Federal Funding Accountability and Transparency Act (FFATA) Reporting	Regulatory Compliance	Financial Management	Federal Finance
2	Audit of Program Data Management in Community Development and Revitalization	Data Reliability	CDR	CDR
3	Audit of Coastal Resilience Master Plan	Management Controls	Coastal Protection	Coastal Resources
4	Audit of the Administration of the CDBG-DR Mitigation Program	Regulatory Compliance	CDR	CDR
5	Audit of the Public School Fund (PSF) Internal Portfolio Management	Management Controls	Asset Enhancement	Asset Management
6	Audit of Agency Fleet Management	Operational Controls	Financial Management	Cash & Data Management
7	Audit of Human Resources Processes	Management Controls	Administration	Human Resources
8	Audit of CDR Business Development and Management	Contract Management and Monitoring	CDR	CDR
9	Audit of Water Resource Management	Contract Management and Monitoring	Asset Enhancement	Water Resources
10	Audit of CDR Subrecipient Expenditure Management	Contract Management and Monitoring	CDR	CDR
11	Audit of the Agency Federal Cost Allocation	Financial	Financial Management	Federal Finance
12	Audit of Vendor Management for the State Energy Marketing Program (SEMP)	Contract management and Monitoring	Asset Enhancement	Energy Resources
13	Audit of the Agency's Implementation of the Centralized Accounting and Payroll/Personnel System (CAPPS)	Change Management	Financial Management	Various
14	Audit of Compliance with the Davis-Bacon Act	Regulatory Compliance	CDR	CDR

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2	Audit of Program Data Management in Community Development and Revitalization	Data Reliability	CDR	CDR
3	Audit of Coastal Resilience Master Plan	Management Controls	Coastal Protection	Coastal Resources
15	Audit of CDBG-DR Privacy Controls	Information Security	CDR	CDR