

# Homeowner Assistance Program for 2024 Disasters

**APPLICANT DOCUMENT CHECKLIST** 

# □ VALID PHOTO I.D. (18+) 💷

(One of the following)

- Texas driver's license
- State/Government-Issued I.D.
- Passport
- DHS or USCIS documents
- U.S. Military I.D. card

#### PROOF OF LEGAL STATUS ••

(As many of the following as possible)

- Social Security number
- USCIS/Alien Registration
- Form I-94, Arrival/Departure Record number
- SEVIS ID number
- Naturalization/Citizenship Certificate number
- · Card Number/I-797 Receipt number

#### PROOF OF PRIMARY RESIDENCE



- Homestead Tax Exemption OR
- Affidavit of Primary Residence AND (One or more of the following)
  - Utility bills
  - Voter registration card
  - Credit card statement
  - · Bank account statement
  - Tax return
  - · Texas driver's license
  - Homeowners insurance policy
  - Rental agreement

### □ PROOF OF OWNERSHIP **f** •



(One of the following)

- Warranty Deed/Deed of Trust
- Fee Simple Title OR
- Affidavit of Ownership AND (One or more of the following)
  - · Last Will and Testament
  - Life Estate/Trust
  - Contract for Deed
  - 99-Year Lease
  - Court Order/affidavits/succession
  - Mortgage documentation
  - Property tax records
  - For Manufactured Housing Units (MHU):
    - Statement of Ownership
    - Proof MHU is real property fixed to the lot

# □ PROOF OF MORTGAGE PAYMENT < I STATE OF THE PROOF OF MORTGAGE PAYMENT < I STATE OF THE PAYM

(if applicable)

- Lender Consent to Applicant Home Repair AND
- Proof payment is no more than 30 days late

#### PROOF OF DISASTER TIE-BACK

- Award letter (FEMA, SBA, NFIP, TWIA, insurance) OR (One or more of the following)
- Dated photographs or videos
- · Neighborhood media reports
- Report from other disaster recovery agency

# □ PROOF OF INCOME (18+) ②

(One of the following)

- Recent IRS form 1040
- 3 months of current pay stubs and Verification of Employment
- Signed statement from an employer stating wage and frequency of payment and Verification of Employment
- · A Declaration of Zero Income

#### AND (if applicable)

· Verification of social security or disability, retirement, TANF, pension or annuity, recurring cash contributions, and/or income from business - Program forms may apply

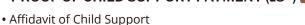
#### □ PROOF OF PROPERTY TAX PAYMENT

(One of the following)

- Proof of zero balance
- Proof of payment plan
- Tax deferral or exemption

## □ PROOF OF CHILD SUPPORT PAYMENT (18+) 💍





AND (One or more of the following)

• Proof payment is no more than 30 days late

## THE FOLLOWING MAY ALSO BE REQUIRED:

Flood insurance since the disaster (only if household received previous federal housing assistance or household income is >120% AMI)

Proof of payment for repairs made after receiving other disaster assistance