

FINAL PROGRESS REPORT

Project Name: Seaside Beach Access Improvements

GLO Contract No.: 15-054-000-8463

Reporting Period: October 1, 2014 - September 2017

Task 1: Engineering Design, Permitting, and Bidding

- **Provide a brief description of status of the task:** ☐ not started ☐ in progress ☒ completed
- **Describe major accomplishments for this reporting period (include names of staff working on each task, dates and locations of events/presentations/meetings and dates for milestones/deliverables completed.)**

The City advertised for engineering services and selected International Consulting Engineer to complete the engineering and design, surveying, ADA compliance review, and geotechnical services for the project. The City completed the survey and the bore drilling for the soil report. The project engineer developed the technical specifications and construction drawings. The City drafted the construction documents and submitted the construction bid package to the GLO for review. On May 3, 2017, the City Council voted to award the bid to Willis Development, LLC. The City executed a construction contract with Willis Development, LLC. On May 8, 2017, Willis Development, LLC was notified of the bid award. A pre-construction meeting was held on May 24, 2017. The project engineer issued the contractor a notice to proceed. The City coordinated with the GLO's Beach/Dune team to ensure compliance with the Open Beaches Act, Dune Protection Act, Beach/Dune Rules, and local plan.

- **List the deliverable(s)/milestone(s) for the task and provide the date completed/submitted to the GLO.**

Deliverable Name	Date Due	Date submitted	Comments
1) Executed engineering contract	1/31/2016	1/4/2016	
2) Construction bid package, including technical specifications and construction drawings	6/30/2016	2/24/2016	Revised construction drawings submitted on 7/5/2017.
3) Bid tabulations	3/31/2017	5/9/2017	
4) Executed construction contract	3/31/2017	5/19/2017	
5) Letter of permission from GLO	3/31/2017	3/13/2017	Revised letter of permission submitted on 7/7/2017.

- **Were there any problems or obstacles encountered during this reporting period (e.g., delays, remedial action taken, schedule revision).** ☒ Yes ☐ No If yes, please explain:

Task 2: Construction

- **Provide a brief description of status of the task:** ☐ not started ☐ in progress ☒ completed
- **Describe major accomplishments for this reporting period (include names of staff working on each task, dates and locations of events/presentations/meetings and dates for milestones/deliverables completed.)**
 - Willis Development, LLC completed the construction of an ADA-compliant dune walkover. The walkover was constructed at an appropriate height over the dunes to avoid damage to dunes and dune vegetation. The City hired a contractor to conduct the mitigation planting. The contractor completed the mitigation planting and conducted follow-up site visits to monitor the plants. The City has scheduled an inspection with a Registered Accessibility Specialist to ensure the walkway complies with Texas Department of Licensing and Regulation requirements. The City installed CMP signage at the site.

FINAL PROGRESS REPORT

- List the deliverable(s)/milestone(s) for the task and provide the date completed/submitted to the GLO.

Deliverable Name	Date Due	Date submitted	Comments
1) Before, during, and after photos of the walkover construction	9/30/2017	10/26/2017	
2) Photos of installed CMP signage	9/30/2017	10/26/2017	
3) TDLR certification of consistency with ADA standards	9/30/2017	(GLO-only deliverable)	

- Were there any problems or obstacles encountered during this reporting period (e.g., delays, remedial action taken, schedule revision). ☒ Yes ☐ No If yes, please explain:
 - o Tropical Storm Harvey preparations as well as rain and high winds delayed construction.
 - o A lawsuit was filed against the City due to the walkover's height "taking" the view of a neighboring property. The City went to court and had the restraining order removed. Construction was completed within the contract duration. The lawsuit is ongoing.

Task 3: Project Reporting

- Provide a brief description of status of the task: ☐ not started ☐ in progress ☒ completed
- Describe major accomplishments for this reporting period (include names of staff working on each task, dates and locations of events/presentations/meetings and dates for milestones/deliverables completed.)
The City prepared and submitted reports, deliverables, and requests for reimbursement as required in the contract.
- List the deliverable(s)/milestone(s) for the task and provide the date completed/submitted to the GLO.

Deliverable Name	Date Due	Date submitted	Comments
1) Monthly progress reports and requests for reimbursement	As specified in contract		
2) Final report	9/30/2017	12/27/2017	
3) Project closeout form	9/30/2017	10/17/2017	

- Were there any problems or obstacles encountered during this reporting period (e.g., delays, remedial action taken, schedule revision). ☐ Yes ☒ No If yes, please explain:



Figure 1. CMP signage installed at project site



Figure 2. Photo of completed ADA-compliant dune walkover post construction



Figure 3. Photo of completed ADA-compliant dune walkover post construction



Figure 4. Photo of completed ADA-compliant dune walkover post construction



Figure 5. Photo of completed ADA-compliant dune walkover and dune mitigation post construction



Figure 6. Photo of completed ADA-compliant dune walkover and dune mitigation post construction



Figure 7. Photo of completed ADA-compliant dune walkover and dune mitigation post construction