



# Texas General Land Office

CDBG-MITIGATION

Commissioner Dawn Buckingham, M.D.

## CDBG-MIT PROJECT CAPS

### Project Delivery

Project Delivery may include, but is not limited to, grant administrator fees, costs associated with environmental clearance, and eligible costs for in-house efforts. For instance, applicants may choose to utilize a portion of their project delivery grant funds to supplement costs for their single audit and/or pay for eligible staff administration efforts directly related to grant activities.

Project Delivery costs should be estimated according to the total grant request for the application and included in the application budget. The maximum allowable project delivery cost per grant shall be less than or equal to the caps as outlined here.

| TOTAL CDBG-MIT AWARD<br>(Non-Housing activities) | PERCENTAGE CAP |
|--|----------------|
| \$249,999.99 or less                             | 13%            |
| \$250,000-\$749,999.99                           | 11%            |
| \$750,000-\$999,999.99                           | 10%            |
| \$1 million-\$24,999,999.99                      | 8%             |
| \$25 million or over                             | 6%             |

Applicants may choose to self-administer for eligible in-house grant administration services and/or costs, procure a third-party grant administrator, or a combination of the two.

Each application must clearly establish the portion of CDBG-MIT funds to be used to pay for third-party vendor grant administration services, and the portion retained to reimburse the applicant.

**Housing-related mitigation activities** are allowable up to 13 percent of the total CDBG-MIT award amount for costs directly related to implementation.

**Engineering and design activities** will be capped at 15 percent of the total estimated construction costs unless special services are necessary; in such cases, the GLO must review and approve the request.