

## PROGRESS REPORT

Rockport Harbor Restroom Facility

GLO Contract Number 14-097-000-7965

February 2015

### Task 1: Project Administration

- Provide a brief description of status of the task:  not started  in progress  completed
- Describe major accomplishments for this reporting period (include names of staff working on each task, dates and locations of events/presentations/meetings and dates for milestones/deliverables completed.)
  - Gathered final invoices and proof of payment.
- List the deliverable(s)/milestone(s) for the task and provide the date completed/submitted to the GLO.

Deliverable Name	Date Due	Date submitted	Comments
1.) Project Closeout Report	April 30, 2015	February 10, 2015	

- Were there any problems or obstacles encountered during this reporting period (e.g., delays, remedial action taken, schedule revision)?  Yes  No If yes, please explain:
- Briefly describe plans for the next reporting period.

### Task 2: Project Engineering and Management

- Provide a brief description of status of the task:  not started  in progress  completed
- Describe major accomplishments for this reporting period (include names of staff working on each task, dates and locations of events/presentations/meetings and dates for milestones/deliverables completed.)
- List the deliverable(s)/milestone(s) for the task and provide the date completed/submitted to the GLO.

Deliverable Name	Date Due	Date submitted	Comments
Construction drawings and technical specifications - <b>GLO review required prior to advertising for bid.</b>	May 15, 2014	GLO approved construction plans February 18, 2014.	
Contract documents and bid package – <b>GLO review required prior to advertising for bid.</b>	May 15, 2014	GLO approved contract documents and bid package February 18, 2014.	Advertisement for bids included in bid package.
Building Permits	May 15, 2014	June 10, 2014	

- Were there any problems or obstacles encountered during this reporting period (e.g., delays, remedial action taken, schedule revision)?  Yes  No If yes, please explain:
- Briefly describe plans for the next reporting period.
  - N/A

**Task 3: Contracting, Demolition and Construction**

- Provide a brief description of status of the task:  not started  in progress  completed
- Describe major accomplishments for this reporting period (include names of staff working on each task, dates and locations of events/presentations/meetings and dates for milestones/deliverables completed.)
  - Construction is complete.
- List the deliverable(s)/milestone(s) for the task and provide the date completed/submitted to the GLO.

Deliverable Name	Date Due	Date submitted	Comments
<i>Bid advertisement</i>	<i>Upon publication</i>	April 10, 2014	
<i>Bid tabulation</i>	<i>Upon execution</i>	April 10, 2014	
<i>Contractor Agreement and Notice To Proceed</i>	<i>Upon receipt</i>	May 10, 2014	
<i>Photos before, during, and after construction of the structure</i>	<i>December 31, 2014</i>	December 9, 2014	

- Were there any problems or obstacles encountered during this reporting period (e.g., delays, remedial action taken, schedule revision)?  Yes  No If yes, please explain:
- Briefly describe plans for the next reporting period.
  - N/A

**Task 4: Project Monitoring and Reporting**

- Provide a brief description of status of the task:  not started  in progress  completed
- Describe major accomplishments for this reporting period (include names of staff working on each task, dates and locations of events/presentations/meetings and dates for milestones/deliverables completed.)
  - Submitted monthly report, reimbursement request, and final invoices.
- List the deliverable(s)/milestone(s) for the task and provide the date completed/submitted to the GLO.

Reimbursement requests no.	Date Submitted	Comments
1	03-10-14	No funds have been spent yet.
2	04-10-14	No funds have been spent yet.
3	05-10-14	No funds have been spent yet.
4	06-10-14	No funds have been spent yet.
5	07-10-14	
6	08-14-14	
7	09-02-14	
8	10-10-14	
9	11-10-14	
10	12-09-14	
11	01-10-15	
12	02-10-15	
<i>Continue as needed to document invoices submitted</i>		

- **Were there any problems or obstacles encountered during this reporting period (e.g., delays, remedial action taken, schedule revision)?** Yes No If yes, please explain:
- **Briefly describe plans for the next reporting period.**
- None.

Please provide a current budget breakdown. (Double Click on budget tables to activate Excel.)

\*Obligated includes - funds that have been incurred by the recipient but have not been paid by the recipient, such as executed contract agreements or acquired supplies/material s/equipment.

	Current Federal/ CMP Budget	Billed to Date	Obligated* CMP Budget	Remaining CMP Budget
Personnel	\$ -	\$ -	\$ -	\$ -
Fringe	\$ -	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -
Contractual	\$ 149,000.00	\$ 106,564.57	\$ 16,958.30	\$ 25,477.13
Other	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Subtotal	\$ -	\$ 106,564.57	\$ 16,958.30	\$ 26,477.13
Indirect Costs	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ 106,564.57	\$ 16,958.30	\$ 26,477.13

	Current Local Budget	Billed to Date	Obligated* Local Budget	Remaining Local Budget
Personnel	\$ -	\$ -	\$ -	\$ -
Fringe	\$ -	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -
Contractual	\$ 100,000.00	\$ 71,043.04	\$ 11,305.54	\$ 17,651.42
Other	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 100,000.00	\$ 71,043.04	\$ 11,305.54	\$ 17,651.42
Indirect Costs	\$ -	\$ -	\$ -	\$ -
Totals	\$ 100,000.00	\$ 71,043.04	\$ 11,305.54	\$ 17,651.42

	Current 3rd Party Budget	Billed to Date	Obligated* 3rd Party Budget	Remaining 3rd Party Budget
Personnel	\$ -	\$ -	\$ -	\$ -
Fringe	\$ -	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -
Contractual	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -
Indirect Costs	\$ -	\$ -	\$ -	\$ -

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Task 3: Contracting, Demolition and Construction

Deliverable 4- Photos



Photo 1. Before Construction



Photo 2. During Construction



Photo 3. During Construction



Photo 4. During Construction



**Photo 5. During Construction**



**Photo 6. During Construction**



**Photo 7. Post Construction Front**



**Photo 8. Post Construction East Side**



**Photo 9. Post Construction Rear**



**Photo 10. Post Construction**



**Photo 10. Post Construction**



**Photo 11. Post Construction**



**Photo 12. Acknowledgement Sign**