

FINAL PROGRESS REPORT

Project Name: Moonlight Beach Access Improvements

GLO Contract No.: 16-071-000-9115

Reporting Period: 9/14/2015 – 5/25/18

Task 1: Engineering Design, Permitting, and Bidding

- Provide a brief description of status of the task: not started in progress completed
- Describe major accomplishments for this reporting period (include names of staff working on each task, dates and locations of events/presentations/meetings and dates for milestones/deliverables completed.)
 - The City advertised for engineering services and selected International Consulting Engineer (ICE) to complete the engineering and design, surveying, ADA compliance review, and geotechnical services for the project. The City completed the survey and the bore drilling for the soil report. The project engineer developed the technical specifications and construction drawings. The City drafted the construction documents and submitted the construction bid package to the GLO for review.
 - In September 2016 the City Staff reengaged ICE to re-engineer the walkovers to compensate for the rapidly growing dunes and shifting sand of the Island. Raising the walkovers, building in switchbacks for ADA compliance and a renewed desire to make the walkovers as non-disruptive to the dunes as possible were all discussed.
 - October 14, 2016 The City Staff presented the proposal to redesign our walkovers to the Shore Line Task Force. October 16, 2016 The City presented the proposal to redesign our walkovers to the City Council. Both the SLTF and the City Council approved of the need for redesign and have given permission to do so.
 - The city staff, GLO and engineers exchanged emails regarding the redesign. In the 12/9/16 meeting the city staff discussed that the walkovers would avoid dune damage and be raised to the appropriate heights. Moonlight had a distinct advantage because the dunes already have a clear cut path and the walkway will only need to be built to be raised to a greater average height to allow for the eventual accretion of the dunes below them.
 - December 2016 the City received the plans from the engineers and internally reviewed them. They were deemed the absolute best design can be built while still adhering to the ADA standards and minimizing our dune impact.
 - January 2017 the City received comments and letter of permission from the GLO.
 - After SLTF reviewed the plan 2/13/17 the drawings and comments were sent to the GLO for review. February 2017, the project went out for bid. The bids were opened 3/20/17. On 3/27/17 the Shoreline Taskforce passed a motion to recommend the awarded contractor Willis Development. to the SPI City Council. The City Council voted to award the bid to Willis Development on 4/5/17. Willis Development was notified of the bid award and on April 21, 2017 the contract was executed with a 60 day completion goal.
- List the deliverable(s)/milestone(s) for the task and provide the date completed/submitted to the GLO.

Deliverable Name	Date Due	Date submitted	Comments
1) Executed engineering contract	11/30/2015	9/14/2015	
2) Construction bid package, including technical specifications and construction drawings	12/31/2015	12/8/2015	Revised construction drawings submitted on 7/5/2017.
3) Bid tabulations	3/31/2017	5/9/2017	
4) Executed construction contract	3/31/2017	5/26/2017	
5) Letter of permission from GLO	3/31/2017	3/20/2017	Revised letter of permission submitted on 7/7/2017.

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- Were there any problems or obstacles encountered during this reporting period (e.g., delays, remedial action taken, schedule revision). Yes No If yes, please explain:

The City had to evaluate the plans for reengineering

Task 2: Construction

- Provide a brief description of status of the task: not started in progress completed
- Describe major accomplishments for this reporting period (include names of staff working on each task, dates and locations of events/presentations/meetings and dates for milestones/deliverables completed.)
 - Construction began almost immediately after the contract was executed.
 - The City performed a vegetation survey and elevation survey of the site prior to the commencement of construction.
 - 5/2017 Work came to a halt due to the fact that the Neighboring condominium complex was threatening lawsuit due to the walkovers alignment onto the area in front of their property. In June the pilings in question were dug up from the work site until such time as the threat of lawsuit was resolved.
 - August 2017 a Mobi-mat was placed on the site to act as a temporary access until the issues could be resolved and the walkover completed.
 - October 2017 the City resolved the dispute with Seville but high tides delayed the arrival of the crane on site.
 - November 2017 construction moved into full swing and the pilings, decking, major handrails were completed.
 - December 2017 construction was complete with the exception of the shower heads.
 - The mitigation of the damaged vegetation took place during February 10-25, 2018. One Hundred percent (100%) of the vegetation that was damaged during the construction of the walkover was planted.
 - The ribbon cutting ceremony officially opening the walkovers to the public was held on 3-2-2018.
- List the deliverable(s)/milestone(s) for the task and provide the date completed/submitted to the GLO.

Deliverable Name	Date Due	Date submitted	Comments
1) Before, during, and after photos of the walkover construction	6/30/2018	With Monthly Reports	
2) Photos of installed CMP signage	6/30/2018	4/2/18 (in person tour)	
3) TDLR certification of consistency with ADA standards	6/30/2018	3/13/18	

- Were there any problems or obstacles encountered during this reporting period (e.g., delays, remedial action taken, schedule revision). Yes No If yes, please explain:
 - Tropical Storm Harvey preparations as well as rain and high winds delayed construction.
 - The neighbor to the North, Seville Condominiums, threatened law-suit.

Task 3: Project Reporting

- Provide a brief description of status of the task: not started in progress completed
- Describe major accomplishments for this reporting period (include names of staff working on each task, dates and locations of events/presentations/meetings and dates for milestones/deliverables completed.)

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The City prepared and submitted reports, deliverables, and requests for reimbursement as required in the contract.

- List the deliverable(s)/milestone(s) for the task and provide the date completed/submitted to the GLO.

Deliverable Name	Date Due	Date submitted	Comments
1) Monthly progress reports and requests for reimbursement	As specified in contract		
2) Final report	6/30/2018	5/21/2018	
3) Project closeout form	6/30/2018	5/21/2018	

- Were there any problems or obstacles encountered during this reporting period (e.g., delays, remedial action taken, schedule revision). Yes No If yes, please explain:

Please provide a current budget breakdown. (Double Click on budget tables to activate Excel.)

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	Current Federal/ CMP Budget	Billed to Date	Obligated* CMP Budget	Remaining CMP Budget
Personnel			\$ -	\$ -
Fringe			\$ -	\$ -
Travel			\$ -	\$ -
Supplies	\$ -		\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -
Contractual	\$ 95,000.00		\$ 95,000.00	\$ -
Other			\$ -	\$ -
Subtotal	\$ 95,000.00	\$ -	\$ 95,000.00	\$ -
Indirect Costs		\$ -	\$ -	\$ -
Totals		\$ -	\$ 95,000.00	\$ -

	Current Local Budget	Billed to Date	Obligated* Local Budget	Remaining Local Budget
Personnel		\$ -	\$ -	\$ -
Fringe		\$ -	\$ -	\$ -
Travel		\$ -	\$ -	\$ -
Supplies		\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -
Contractual	\$ 95,000.00	\$ -	\$ 208,626.06	\$ (113,626.06)
Other		\$ -	\$ -	\$ -
Subtotal	\$ 95,000.00	\$ -	\$ 208,626.06	\$ (113,626.06)
Indirect Costs		\$ -	\$ -	\$ -
Totals	\$ 95,000.00	\$ -	\$ 208,626.06	\$ (113,626.06)

	Current 3rd Party Budget	Billed to Date	Obligated* Local Party Budget	Remaining Local Party Budget
Personnel		\$ -	\$ -	\$ -
Fringe		\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -
Contractual		\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -
Indirect Costs	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -

*Obligated includes - funds that have been incurred by the recipient but have not been paid by the recipient, such as executed contract agreements or acquired supplies/materials/equipment.

Completed Project Photos











