

**GALVESTON PARK BOARD OF TRUSTEES  
CMP CYCLE 21  
PROGRESS REPORT #27 FINAL**

**Project Title – East End Lagoon**

**Contract # -- 17-190-000-9827**

**Reporting Month – December 2018 FINAL**

**Task 1: Topographic Survey and Wetland Delineation**

- **Provide a brief description of status of the task.**

Task 1, Deliverable 1 PSP Contract was executed by the Trustees on December 13, 2016. Task 1 Deliverable 2 (Completed wetland/upland delineation and topographic maps) Coastal Surveying of Texas, Inc. (CST) completed the project and delivered a package containing a five sheet 24" x 36" compilation of a cover sheet, a picture page, a survey with the wetland delineation lines shown, a trail area and a trail area with topographical features and a possible trail location.

**Task 2: Permitting, Design and Bidding for Trail Construction**

- **Provide a brief description of status of the task.**

Task 2 Deliverable 1 (Executed Professional Fee contract) A proposal for Professional Services for the Construction bid package, specifications and bid tabulations was presented at the April 5, 2017 East End Lagoon Advisory Committee meeting and was accepted. The proposal was executed on April 11, 2017 with RPA Architects. Task 2 Deliverable 2 (Construction bid package, specifications and bid tabulations) On November 13, 2017 the SAC was removed. Final plans and specifications were provided on January 23, 2018 and the project was put out for bid on January 24, 2018. Task 2 Deliverable 3 (Bid tabulations) was completed February 16, 2018. Task 2 Deliverable 4 (Executed construction contract) Lucas Construction's agreement was completed as of March 6, 2018. Task 2 Deliverable 5 (Copies of proof of environmental clearance and permits, as required) no City or Army Corp permits were required, but the SAC was lifted earlier in the project and all TAS inspections passed.

**Task 3: Construction**

- **Provide a brief description of status of the task.**

Task 3 Deliverable 1 (Interpretive signage conceptual design and draft text layout) the Park Board presented a conceptual design for the look of the panels and draft topics; the actual mockup of the panels was provided and lastly the final version with photos and text were provided before printing and installation. Task 3 Deliverable 2 (Before, during, and after photos of construction, including the trail, installed interpretive signage, trail markers and CMP signage) This was ongoing for the duration of the project. Task 3 Deliverable 3 (Final report for TAS) was received on June 15, 2018. Task 3 Deliverable 4 (Final "As Built" technical specifications and construction drawings) The plans and specifications produced in Task 2 Deliverable 2 (January 22 - 23, 2018) remain unchanged and they will suffice for Final 'As Builts'. A map of the layout of the interpretive signage was also provided November 30, 2018.

**Task 4: Outreach**

- **Provide a brief description of status of the task.**

Task 4 Deliverable 1 (Proof of data sharing) An ongoing link to Dropbox was provided to GLO with all documents for the project. A similar link was shared with TAMUG. A slideshow sampling of the documents is also available on the Park Board website Projects page. Task 4 Deliverable 2 (Press release (s), website updates and publication of progress) this has been ongoing for the duration of the project.

**Task 5: Outreach**

- **Provide a brief description of status of the task.**

Task 5 Deliverable 1 (Monthly progress reports and requests for reimbursement) has taken place throughout the grant on the 10<sup>th</sup> of the month. Task 5 Deliverable 2 (Final report) provided here. Task 5 Deliverable 3 (Project Closeout form) provided along with the final progress report.

- **Describe major accomplishments for this reporting period (include names of staff working on each task, and dates and locations of events/presentations/meetings.)**

The project is complete, and all reimbursement requests have been submitted.

- **List the deliverable(s)/milestone(s) for the task and provide the date completed/submitted to the GLO.**

Deliverable Name	Date Due	Date submitted
Task 1 Deliverable 1 (Executed contract with the PSP)	12/31/16	12/13/16
Task 1 Deliverable 2 (Completed wetland/upland delineation and topographic maps)	3/31/17	3/31/17
Task 2 Deliverable 1 (Executed Professional Fee contract)	4/15/17	4/11/17
Task 2 Deliverable 2 (Construction bid package, specifications and bid tabulations)	4/30/18	1/23/18
Task 2 Deliverable 3 (Bid tabulations)	6/29/2018	2/16/2018
Task 2 Deliverable 4 (Executed construction contract)	7/31/18	3/6/18
Task 2 Deliverable 5 (Copies of proof of environmental clearance and permits, as required)	7/31/18	SAC release 11/13/17 TAS Report 1/26/18 TAS Final Report 6/15/18
Task 3 Deliverable 1 (Interpretive signage conceptual design and draft text layout)	7/31/18	5/31/18 concept & topics 10/1/18 GLO sign off on final designs
Task 3 Deliverable 2 (Before, during, and after photos of construction, including the trail, installed interpretive signage, trail markers and CMP signage)	11/30/18	Ongoing for the entire project.
Task 3 Deliverable 3 (Final report for TAS)	9/28/18	6/15/18
Task 3 Deliverable 4 (Final "As Built" technical specifications and construction drawings)	11/30/18	1/22 & 23/18
Task 4 Deliverable 1 (Proof of data sharing)	11/30/18	Ongoing link to Dropbox has been provided to GLO with all documents for the project. A similar link was shared with TAMUG.

Task 4 Deliverable 2 (Press release (s), website updates and publication of progress)	11/30/18	Ongoing for the entire project.
Task 5 Deliverable 1 (Monthly progress reports and requests for reimbursement)	10 <sup>th</sup> of the month	Monthly on or before the 10 <sup>th</sup>
Task 5 Deliverable 2 (Final report)	11/30/18	12/10/18
Task 5 Deliverable 3 (Project Closeout form)	11/30/18	12/10/18

- **Were there any problems or obstacles encountered during this reporting period (e.g., delays, remedial action taken, schedule revision).**

Nothing of note.

- **Briefly describe plans for the next reporting period.**

The project is complete, and all reimbursement requests have been submitted. The final budget form still needs to be completed and submitted.

**Please provide a current budget breakdown. (Double Click on budget table to activate Excel.)**

	Current Federal / CMP Budget	Billed to Date	Obligated* CMP Budget	Remaining CMP Budget
Personnel				
Fringe				
Travel				
Supplies				
Equipment				
Contractual	\$180,000.00	\$178,286.45	\$0.00	\$1,713.55
Other				
Subtotal	\$180,000.00	\$178,286.45	\$0.00	\$1,713.55
Indirect Costs				
Totals	\$180,000.00	\$178,286.45	\$0.00	\$1,713.55

**\*Obligated includes - funds that have been incurred by the recipient but have not been paid by the recipient, such as executed contract agreements or acquired supplies/materials/equipment.**

**2018-03-16 -- GLO CMP 21 EEL TRAIL PHOTOS (S Rozier)**

**PHOTOS TAKEN WHILE INITIAL SITE WALK AFTER BRUSH HOG OF PATH**









**PHOTOS TAKEN WHILE INITIAL SITE WALK AFTER BRUSH HOG OF PATH (VISTAS)**











**2018-04-05 -- GLO CMP 21 EEL TRAIL PHOTOS (S Rozier)**

**TRAIL HEAD**



**PAVERS (PARKING)**



**PAVERS (PARKING)**



**PAVERS (PARKING)**



**MATERIAL DROP**



**NORTH EAST CORNER OF 3<sup>RD</sup> LOOP LOOKING WEST @ INTERSECTION**



**NORTH EAST CORNER OF 3<sup>RD</sup> LOOP LOOKING EAST**



**HEADING EAST**



**HEADING SOUTH**



**DRY AREA LOOKING SOUTH AT REAR RANGE LIGHT STAND**



**2018-04-25 -- GLO CMP 21 EEL TRAIL PHOTOS (S Rozier)**

**TRAIL HEAD & PARKING AREA**









2018-04-30 -- GLO CMP 21 EEL TRAIL PHOTOS (S Rozier)

**TRAIL HEAD SIGNAGE & BOLLARDS**





# 2018-05-09 -- GLO CMP 21 EEL TRAIL PHOTOS (S Rozier)

## TRAIL HEAD SIGNAGE & PARKING





**2018-06-22 -- GLO CMP 21 EEL TRAIL PHOTOS (S Rozier)**

**ADDITIONAL CURB FOR PARKING PAVERS**



2018-11-16 & 29 -- GLO CMP 21 EEL TRAIL PHOTOS













