

**GALVESTON PARK BOARD OF TRUSTEES
CMP CYCLE 22
PROGRESS REPORT FINAL**

Project Title – East End Lagoon Public Access / Safety and Planning Project

Contract # -- 18-099-000-A610

Reporting Month – September 2020

Task 1: Design, Bidding and Permitting for Remediation & Construction

The Park Board engaged with Shelmark Engineering, LLC to produce the construction plans and specifications for the project. These documents were completed, and the project was ready for bidding. Upon the conclusion of a meeting with the Army Corp of Engineers to review the project, this task was delayed. The Corp requested a wetland delineation of the site prior to any work being done. This work was procured, and the information was shared with the Corp to determine next steps. The GLO requested a formal letter from the Corp of what was permissible on site. This process took a considerable amount of time and caused delay in the work plan, contract and project schedule. During this time, the GLO reviewed the project and the SAC was lifted, which allows for construction to begin on the project. After a very lengthy review, the findings of the Corp produced minor revisions in the project, which the engineer made, and the letter required by the GLO was provided. The project was put out for bid, which returned costs too high for the budget. The Park Board contacted the GLO and requested additional funding for the project, which was worked on between the parties. Additional changes were made to the plans and specifications related to additional cost cutting measures and the project was put out for bid a second time. The sealed bids were received, opened, and tabulated. The Park Board received permission from the Trustees to award a construction contract to Lucas Construction Company, Inc. A contract was executed, and construction began. Construction went smoothly except for seasonal high tides and Hurricane Laura, which the contractor assisted the Park Board with remediating minor damage. The sign off on the TDLR inspection was received, which was the final deliverable. The plans and specifications that were put out for the second round of bids are what was constructed and should serve as the ‘as built’ documents referenced in the deliverables.

Task 2: Signage

Park Board staff engaged with Fermata, Inc. to produce two interpretive panels for the site. The designer developed content and worked on proofs. The panels were finalized and reviewed by the GLO. They were put out for bid and printed, and the contractor was notified to schedule installation. The project sign and two interpretive panels were installed at the project site.

Task 3: Site Planning

This task was completed early on in the project to identify upland/wetland property on the project site due to requirements from the Army Corp. This was accomplished through a contract with High Tide Land Surveying, LLC. Through this planning exercise, the remainder of the site outside of the parking area was determined to be wetlands. At this time, the Park Board does not have the financial resources for the higher expense to develop this type of property.

Deliverable(s)/milestone(s) for the task and provide the date completed/submitted to the GLO.

Deliverable Name: Task 1	Date Due	Date submitted
1. Executed PSP contract	2/9/18	1/24/218
2. Remediation site plan, construction bid package, including technical specifications and construction drawings	10/31/18	10/4/18
3. Bid Tabulations Round 2	4/30/20	4/10/20
4. Executed Construction Contract	5/31/20	5/11/20
5. Environmental clearance / permits	7/31/20	8/9/19
6. Final report from TAS	9/30/20	9/15/20
7. Final “as built” technical specifications and construction drawings	9/30/20	2/27/20

Deliverable Name: Task 2	Date Due	Date submitted
1. Conceptual design and draft text layouts	5/31/20	6/3/20
2. Photos of installed interpretive & CMP signage	9/30/20	9/10/20

Deliverable Name: Task 3	Date Due	Date submitted
1. Executed PSP Contract	4/30/20	9/12/18
2. Site Planning Documents	9/30/20	12/13/18

Please provide a current budget breakdown.

	Current Federal / CMP Budget	Billed to Date	Obligated* CMP Budget	Remaining CMP Budget
Personnel				
Fringe				
Travel				
Supplies				
Equipment				
Contractual	\$78,591.77	\$69,125.05	\$9,466.72	\$0.00
Other				
Subtotal	\$78,591.77	\$69,125.05	\$9,466.72	\$0.00
Indirect Costs				
Totals	\$78,591.77	\$69,125.05	\$9,466.72	\$0.00

*Obligated includes - funds that have been incurred by the recipient but have not been paid by the recipient, such as executed contract agreements or acquired supplies/materials/equipment.

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PROJECT PHOTOS

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