# Cameron County Parks & Recreation Department Adolph Thomae, Jr. Park Educational Pavilion 21-060-012-C672

Final Report January 3, 2023

## Prepared By:

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A REPORT FUNDED BY A TEXAS COAST MANAGEMENT PROGRAM GRANT APPROVED BY THE TEXAS GENERAL LAND OFFICE COMMISISONER PURSUANT TO NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

**AWARD NO. NA20NOS4190184** 







## **Project Background:**

Adolph Thomae Jr. Park, located along the Arroyo Colorado adjacent to the Laguna Atascosa National Wildlife Refuge, attracts more than 60,000 visitors annually. Amenities at the park include R.V. site rentals, tent camping areas, restrooms, playgrounds, picnic areas, nature trails, alighted fishing pier, a public boat ramp, and an observation tower. Missing from the park is an area to host the multitude of events that occur in the park year-round.

The Cameron County Parks & Recreation Department (the County) used CMP Cycle 25 funds to construct a 40' x 48' illuminated pavilion to accommodate events and provide a more accessible area for the public to gather. The pavilion will comply with Americans with Disabilities Act (ADA) requirements and includes picnic tables. In addition, the new pavilion will include interpretative signage and a kiosk to educate the community on the County's coastal resources and sustainability efforts. Signage will be installed at the site acknowledging the use of CMP funding.

This project will allow the County to continue improving the quality of life for its residents and visitors alike by enhancing public access to and enjoyment of the Texas coastal area.



## Task 1: Engineering Design, Permitting and Bidding

On January 6, 2021, Cameron County submitted draft RFQ for the development of the Educational Pavilion to GLO for review and approval.

On January 6, 2021, GLO approved draft RFQ for the development of the Educational Pavilion.

On February 10, 2021, Cameron County received four RFQ's for this project below are the names of the firms:

Gomez, Mendez, Saenz Ambiotech Megamorphosis Gignac

On March 10, 2021, the Evaluation Committee met to evaluate the RFQ's. The evaluation sheets need to be submitted to the Purchasing Director before March 16th.

On March 10, 2021, the Evaluation Committee met to evaluate the RFQ's for the following proposers. Gomez, Mendez, Saenz Ambiotech Megamorphosis Gignac

On March 16, 2021, the evaluation committee submitted their evaluation scores to the Purchasing Director;

On March 30, 2021, the Commissioners Court acknowledge the tabulations and scores summary and Architectural/Engineering recommendation from the evaluation committee for the Educational Pavilion at Adolph Thomae, Jr. County Park.

On March 30, 2021, the Commissioners Court authorized awarding the Architectual/Engineering services for the Adolph Thomae, Jr. County Park to Megamorphosis, Inc. subject to contract negotiations.

On April 13, 2021, the Cameron County executed the Architectural/Engineering agreement with Megamorphosis for the Adolph Thomae, Jr. County Park.

On April 22, 2021, A purchase order was issued to Megamorphosis for the Architectural/Engineering services at Adolph Thomae, Jr. County Park.

A survey will need to be conducted on the location and approved for the additional service by Megamorphosis at the next 
Commissioners Court meeting scheduled on May 25, 2021.

On July 22, 2021, Cameron County met with Megamorphosis to discuss the preliminary conceptual and budget provided. Cameron County was not to please with the construction budget and the proposed conceptual. Cameron County decided take a different task.

#### Task 2: Construction

On September 3, 2021, The Texas General Land Office verify that Cameron County can use a contractor in the Buy Board instead of going out for bid.

On September 7, 2021, Cameron County received a proposal and renderings from Park Place Recreation Design via the Buy Board for the development of the Educational Pavilion at Adolph Thomae Park.

The proposal and renderings will be presented for approval at the next Commissioners Court meeting scheduled for September 14, 2021.

On September 14, 2021, The Cameron County Commissioners Court approved the proposal, renderings and utilizing the Buy Board for the purchase and installation of the 40' x 48' Educational Pavilion at Adolph Thomae, Jr. County Park. The total purchasing and installation cost for the pavilion is \$197,976.00.

On September 23, 2021, a purchase order in the amount of \$197,976.00 was issued to Park Place Recreation Designs for the purchase of the Educational Pavilion via Buy Board.

On March 28, 2022, Cameron County Parks sent proof of construction sign to the GLO for their review and approval.

On April 7, 2022, the Construction sign for the Adolph Thomae, Jr. County Park Educational Pavilion was installed at the project site and a picture was sent to the GLO.



On April 8, 2022, Park Place started the construction of the footings and forming the concrete slab for the Pavilion for Thomae Park.



On May 5, 2022, The Pavilion footings have been poured and contractor is working on pouring the finished floor foundation. Installation of the Pavilion frame is expected to begin in the later part of June 2022. The project is currently about 40% complete.



On May 27, 2022, the concrete slab for the pavilion was poured.



On June 13, 2022, the frame of the Pavilion was completed.



The pavilion is 100% completed.

On August 30, 2022, the Cameron County Commissioner Court accepted the Adolph Thomae, Jr. Park Educational Pavilion as substantial completion.



Photos of Permanent Signage



## Task 3: Signage

On October 18, 2002, The Parks Department forward the draft language for the interpretive sign/kiosk for their review and approval to the Texas General Land Office.

On October 19, 2022, the TGLO approved the language for the interpretive signage/kiosk.

On October 25, 2022, Cameron County entered into Professional Service Agreement with Clarke Design for the developing, design, constructing, and installing of interpretive exhibits/Kiosk at Adolph Thomae, Jr. County Park.

Contract No. 2022C10380

STATE OF TEXAS

COUNTY OF CAMERON

#### AGREEMENT FOR PROFESSIONAL SERVICES

This is an agreement by and between Cameron County, a political subdivision of the State of Texas, referred to as "County", and Saranac Studios Inc. DBA Clarke Design, referred to as "Consultant", for the provision of professional services as set forth herein.

#### Purpose and Scope

The purpose of this Agreement is to provide assistance to the Cameron County Parks and Recreation Department in developing, design, constructing, and installing of interpretive exhibits at Adolph Thomae, Jr. County Park

#### **Performances of Services**

Consultant agrees to handle the matters which are the subject of this Agreement as required by County, and to coordinate and report its activity in connection with this matter through the Cameron County Parks Department.

Consultant will perform such professional services as stated in the Clarke Design proposal dated October 20, 2022 attached hereto, and incorporated by reference as if fully set forth herein.

#### Representation

Consultant agrees that Scott Clarke shall provide the primary services and handle all supervisory responsibility under this Agreement.

Consultant agrees to devote the necessary time and resources in providing the services referenced in this Agreement.

## Fees and Expenses

County agrees to pay Consultant Eight Thousand-Eight Hundred And Twenty-Five Dollars and No Cents (\$8,825.00) for the services provided. Consultant shall invoice the County for services provided at the completion and submission of the project.

Consultant shall assume responsibility for all travel needed to conduct meetings necessary to complete the services referenced in this contract and incidental related costs such as phone calls and printing.

Any fees for additional work requested by the County will be mutually agreed upon at that time.

The invoice shall be forwarded to the Cameron County Parks Department for review and approval. It is intended that all fees owed will be considered and paid, subject to appropriate adjustments within 30 days after submission.

## **Professional Liability**

In connection with the provision of services under this Agreement, Consultant will indemnify and hold Cameron County, its officials, agents and employees, harmless for any and all claims, lawsuits, legal expenses and other costs related to the performance or non-performance of this Agreement.

#### Term

This Agreement shall begin on October 25, 2022, and continue through December 31, 2022, or until either party gives ten (10) days written notice of termination of the Agreement. This Agreement may be extended by the County for an additional time, if the Court finds it necessary.

### **Notices**

Any notice or writing required or permitted to be given under the terms of this Agreement shall be regarded as delivered when a copy of same has been delivered to the party entitled to receive it by Certified Mail, Return Receipt Requested, or by personal delivery at the address given below or such other address as a party may designate by written notice to the other party.

TO ALEXANDER:

Scott Clarke Clarke Design

608 Anthony Ln Lincoln, NE 68520

TO COUNTY:

Judge Eddie Trevino, Jr. Cameron County Courthouse 1100 E. Monroe Street Brownsville, Texas 78520

### **Miscellaneous Matters**

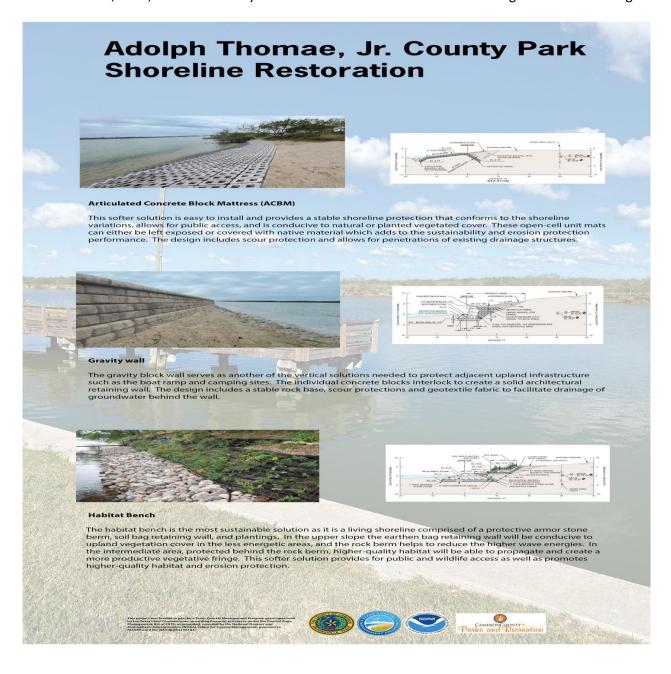
This Agreement shall be governed by the laws of the State of Texas, and is performable in Cameron County, Texas. It is intended that this Agreement, together with subsequent written correspondence on the matters covered hereby, shall constitute the entire Agreement between the parties.

EXECUTED in TWO duplicate Originals, each of which shall have the full force and effect of an original, on the 25th day of October 2022.

Eddie Trevino, Jr., County Judge

Scott Clarke, Saranac Studios Inc.

DBA Clarke Design





On November 14, 2022, The Texas General Land Office approved the draft designed for the parks sign/kiosk.

On November 18, 2022, Clarke Design started reproduction on the sign/kiosk. The sign/kiosk should be completed and installed by December 28, 2022.

On December 28, 2022, Clarke Design completed and installed the kiosk/interpretive sign at Adolph Thomae, Jr. County Park.



## **Task 4: Project Monitoring and Reporting**

All Monthly Progress Reports have been submitted to the Texas General Land Office.

On September 10, 2021, Cameron County submitted Reimbursement Request No.1 in the \$188,077.00 to the Texas General Land Office.

On October 11, 2022, Cameron County received reimbursement Request No.1 from the Texas General Land Office in the amount of \$112,846.20.

On December 9, 2022, a draft final report was submitted to the GLO for their review.

On December 28, 2022, Cameron County Parks & Recreation received invoice from Clarke Design in the amount of \$8,825.00 for the construction of the kiosk/interpretive sign. Cameron County Parks has process the invoice for payment and it should be paid at the next Commissioners Court meeting scheduled for January 17, 2022.

Cameron County will be submitting final invoice for reimbursement to the Texas General Land Office once payment is made to Clarke Design.
A Final Project Report and Closeout Forms were submitted on January 3, 2023.