

# **Bob's Consulting Company Letterhead**

{ Current Date }

Texas General Land Office  
Attn: Todd Hilliard  
1700 N. Congress Ave., Suite 800  
Austin, TX 78701-1495

**SAMPLE**

Re: Nominations for { Applicable Lease Sale Date } State Lease Sale

Dear Mr. Hilliard:

Bob's Consulting would like to nominate the following tracts for the captioned lease sale:

- { tract number } – { description – enclose plat as necessary }
- Tract 94, Aransas Bay, containing approximately 320 acres
- S/2 of Tract 113-S, Gulf of Mexico, containing approximately 320 acres
- S/2 of NW/4 of Tract 57-L, Gulf of Mexico, containing approximately 720 acres
- Tract 1, San Antonio River – see attached plat

Enclosed please find a check in the amount of \$500 { \$100 per tract } covering the nomination fees for the above tracts, along with applicable plats and documentation.

Please contact me if you have any further questions or concerns.

Sincerely,

Bob  
Bob's Consulting

Encl.