



## AREA COMMAND RESOURCE ALLOCATION AND PRIORITIZATION WORKSHEET (ICS AC215-CG/EPA rev 3/07)

### Purpose.

This form is used by Area Command to list and prioritize the critical resources needed by the Incidents the Area Command supports.

### Preparation.

This form is principally crafted by the AC Planning Chief. Use additional sheets, as needed.

### Distribution.

When the worksheet is completed, the form is distributed to the AC Personnel. All completed original forms MUST be given to the Documentation Unit.

<u>Item #</u>	<u>Item Title</u>	<u>Instructions</u>
1.	AC Identifier	Enter the name assigned to the incident.
2.	Date & Time	Enter date (MMDDYYYY) and time (24-hour clock) prepared.
3.	Operating Cycle	Enter the time interval for which the form applies. Record the start and end date and time.
4.	Incident Priority	Enter AC prioritization of the incident (i.e. 1, 2, 3, 4).
5.	Incident	Enter Name of each Incident in blocks provided
6.	Kinds of Critical Resources	Enter CRITICAL resources needed for the incident. Critical resource is a resource that is scarce or critical for the various incidents being managed and assumes all resources are staffed appropriately. Critical overhead needs/shortfalls (e.g. PSC, Assist Safety Officer, PROC, etc.) are also a critical resource listed by title in block 6.
	Req	Enter number of critical resources requested by the incident.
	Have	Enter number of critical resources on hand at the incident.
	Need	Enter number of critical resources needed at the incident (shortfall).
	Resource Priority	Enter the AC priority for the critical resource for that incident (i.e. based on incident priority (item 4) and critical resource need for that particular incident (for example, Incident A maybe priority 1 for the incident, but priority 2 for that particular critical resource). This block is filled in after summing up all critical resource needs.
7.	Comments	Enter comments (as needed) about critical resource needs, prioritization of the incidents or prioritization of the critical resources.
8.	Total Res Required	Enter total Critical resources required.
9.	Total Res on Hand	Enter total Critical resources on hand (have).
10.	Total Res Needed	Enter total Critical resources Needed.
11.	Prepared By	Enter name and position of the person preparing the form.